

Student's Full Name (*please print clearly*)

Most information about our students is confidential and cannot be made public without having consent of parents/guardians. However, the Federal Family Educational Rights and Privacy Act (FERPA) permits a school district to release "directory information" about a student unless a parent/guardian files this written objection form with the school office.

Arlington Public Schools identifies as directory information the student's name, photograph, address, telephone number, email address, date and place of birth, dates of attendance, grade in school, graduation year, participation in officially recognized activities and sports, weight/height of members of athletics teams, diplomas and awards received, and the most recent school attended by the student. Student work may also be published or released unless the parent or guardian has objected below. Directory information is not released for commercial purposes.

If you **DO NOT** want your child's directory information and/or student work to be published or released, please mark the category(ies) below for which you object to its release. Sign and date below and turn this form in to the office at your child's school:

☐ **MILITARY**

☐ **HIGHER  
EDUCATION**

☐ **PUBLIC**

☐ **DISTRICT**

☐ **LOCAL**

***Military***

Examples include,  
but are not limited  
to:  
> Army  
> Air Force  
> Navy  
> Coast Guard

***Higher Education***

Examples include,  
but are not limited  
to:  
> Colleges  
> Technical Schools  
> Trade Schools

***Broad Public  
Audience Beyond  
School Families***

Examples include,  
but are not limited  
to:  
> Newspapers &  
Other Media  
> Publications to  
General Public  
> Other Agencies'  
Websites or  
Publications  
> Child's Former  
Teachers

***Internal Use Only***

Examples include,  
but are not limited  
to:  
> Signs/Posters in  
District Bldgs  
> Videos Used in  
School/District

***School Families are  
the primary  
audience, but  
accessible by  
general public.***

Examples include,  
but are not limited  
to:  
> Yearbooks  
> Rosters  
> Programs  
> Newsletters to  
School Families  
> District Website  
> Family Handbook  
> For release to  
District/School-  
selected vendors  
and event  
planners like  
photographers,  
trip organizers,  
alumni assoc.

These instructions will remain in effect until revised by a parent/guardian, however, it is recommended, if you have objections to the release of your child's directory information and/or student work, that you complete a new form each school year as definitions, categories, or laws may have changed.

I HEREBY REQUEST THAT MY CHILD'S DIRECTORY INFORMATION AND STUDENT WORK **NOT BE PUBLISHED OR RELEASED** FOR THE CATEGORIES I HAVE MARKED ABOVE.

Parent/Guardian  
Signature

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Date